



**2019 CITY OF WATERFORD
"SANTA'S WORKSHOP"
LIGHTED CHRISTMAS PARADE
SATURDAY, DECEMBER 7TH @ 5:30PM**



Elves, snowball fights, reindeer and lots of presents!

**PARADE PARTICIPANT APPLICATION
DUE BY 11/22/19**



City of Waterford
101 E Street
Waterford, CA 95386

www.cityofwaterford.org

APPLICATION
PARADE PARTICIPANT
 Please Type or Print
 FEE \$30.00, \$15 for Youth Groups

File No.
Approved
Department Use Only

Please print all information clearly and return to the City of Waterford, 101 E Street, PO Box 199, Waterford CA 95386 by **5pm on November 22, 2019** along with **all required documents listed below**. All checks should be made payable to the City of Waterford.

APPLICANT

MAILING ADDRESS (*Street, City, State, Zip Code*)

PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
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PARADE DIVISION ENTERED (*No horses or animals will be allowed.*)

<input type="checkbox"/> MARCHING BAND UNIT - Number in Unit _____	<input type="checkbox"/> PEOPLE WALKING - Number in People _____
<input type="checkbox"/> NON-COMMERCIAL FLOAT (<i>School, group, club, etc.</i>)	<input type="checkbox"/> COMMERCIAL FLOAT
<input type="checkbox"/> VEHICLES (<i>Motorized or other, not part of a float</i>)	<input type="checkbox"/> OTHER ENTRY (<i>Bicycles, wagons, golf-carts, etc.</i>)
Number of vehicles in group _____	_____
TYPE: (<i>Circle</i>) CAR PICK-UP TRACTOR/TRAILER	

ANNOUNCER'S FLOAT DESCRIPTION:

LENGTH OF FLOAT (Including Tow Vehicle) : _____ ft.
 WILL ENTRY HAVE MUSIC / SOUND?: YES NO WHAT TYPE? _____

SUBMIT THE FOLLOWING:

- PARADE PARTICIPANT FORM
Form must be filled out completely with the signed indemnification and hold harmless agreement and photography release.
- RULES AND REGULATIONS FORM
Form must be signed verifying that all rules and regulations have been read.
- COPY OF DRIVER'S LICENSE FOR EACH DRIVER
Photocopies of valid driver's licenses for each driver of every vehicle submitted.
- PARADE ENTRY FEE
Check made payable to the *City of Waterford*.

PHOTOGRAPHY RELEASE:
 By submitting an application to the City of Waterford, the applicant participating in the parade hereby irrevocably agrees and consents that his/her photograph, video digital or audio recordings, dealt in and copyrighted by the City of Waterford or its successors and assigns, and by any other for advertising.

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT:
 I have read and understand all parade rules and agree to be responsible for the above mentioned entry and participants and their compliance of all rules. I understand that participation in a parade on city streets may be dangerous and cause bodily injury and property damage. I understand that the City of Waterford does not have any insurance coverage for myself and/or those participating in the parade.

In exchange for the right to participate in the Waterford Christmas Parade, I agree to indemnify and hold harmless and release the City of Waterford, its officers, employees, and insurers from any and all liability of any injury suffered while participating in this event and will assume all risk for any injuries.

When signing below I certify that I've read and agree to the above Photography Release and Indemnification and Hold Harmless Agreement.

 SIGNATURE

 DATE



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WATERFORD CHRISTMAS PARADE RULES AND REGULATIONS

1. There will be a **MANDATORY** meeting on **Tuesday, December 3RD, 6:00pm** in the Council Chambers located at City Hall, 101 E Street, Waterford. All entries **MUST** have 1 adult representative in attendance including driver to receive safety information. Each entry will be assigned a number that is your place in the line-up. The number and a map showing your placement will be given to you at this meeting.
2. **ALL ENTRIES MUST BE ILLUMINATED.** The more lights you have, the better your entry will look. Each entry should try to meet the minimum light requirements which are attached; vehicles pulling floats must have lights on all sides.
3. Entries may not exceed 60 feet in length or 4 motorized vehicles. Your entry measurements and set-up specifics must be included on your entry application. Multiple entries will need to be purchased if your entry includes more than 60 feet or 4 motorized vehicles. If your entry the day of the parade does not match your application, you will be asked to comply with registered total length or forfeit entry.
4. All entries are required to have a positive theme and be non-controversial. Entries may be historical, humorous, or modern in design, as long as they are in good taste especially appropriate for children.
5. This is a forward motion parade. No stopping is permitted unless directed to do so by parade officials. Entries may not stop to perform.
6. Loud music and identification of entry is highly encouraged. Entries may use sound amplification for musical purposes, but not for addressing the audience—no speeches/campaigning please.
7. No candy or objects of any kind may be thrown to the parade spectators from any parade unit or walkers. This is for the safety of our spectators.
8. All gasoline-fueled generators must be quiet & exhausted 12" outside of any contained areas; each entry is required to carry a fully charged fire extinguisher.
9. Maximum height of entry is 14 feet. There are street sections in the downtown area that are narrow; please consider this when designing your float.
10. Entries must arrive at the staging location at the time specified by the City of Waterford.
11. It is the responsibility of each entry participant to keep your staging area clean of any trash. Restrooms available*
12. **NO** alcoholic beverages will be allowed in the staging area or on any entry.
13. Replicas of Santa/Mrs. Claus or persons dressed as Santa/Mrs. Claus will **NOT BE ALLOWED** in the parade. The only entry that is allowed to have a live Santa Claus and Mrs. Claus will be the "Official Santa Float". Santa and Elf hats are allowed and encouraged!
14. All walkers must have a minimum of one strand of battery operated lights on front and back for safety and visibility, including band members. If children walk, there must be 1 adult for every 10 children to walk with the group. All entries will end on C Street.
15. The parade will proceed in lightly rainy weather, so be prepared. Check the City's website and Facebook account for last minute change details. www.cityofwaterford.org and www.facebook.com/cityofwaterford.
16. All drivers must have a passenger as well as spotters stationed at each side of the floats and trailers being pulled. Each driver/passenger/spotter is responsible for ensuring the safety of the float/trailer participants and must be at least 18 years of age. Each spotter must wear an orange safety vest and remain alongside the vehicles.
17. All motorcyclists **MUST** wear helmets.—Don't risk injury or fines!
18. Once the parade has begun, **NO ONE** is allowed to get off the float/trailer until they have reached the unloading zone. If it's an emergency please notify a spotter who can notify a parade official. You will then be safely lead away from the parade.
19. All parade participants are expected to know and abide by all parade rules. Please provide a copy of the rules and maps to all participants in your entry. The person who signs below on the Rules and Regulations form is responsible for this. The signed application will be available to any person in your group who states they did not have access to the rules.

When signing below I certify that I've read all the above rules and regulations.

SIGNATURE

DATE



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WATERFORD CHRISTMAS PARADE RECOMMENDED LIGHT REQUIREMENTS

ENTRY	DESCRIPTION	LIGHTS
FLOATS	A float is a display that completely covers the vehicle or golf cart on which it sits.	2,000 Minimum
SMALL RIG	A small rig is a truck, trailer or combination truck/trailer, which is less than 25 feet long. Both truck and trailer must have lights.	1,500 Minimum
BIG RIG	A big rig is a truck, trailer or combination truck/trailer which is over 25 feet long total. Both truck and trailer must have lights.	2,000 Minimum
ANTIQUE VEHICLES	An antique vehicle that is over 20 years old and not currently used in active duty.	Truck & Fire Truck 1,500 Minimum Car 300 Minimum
VEHICLES	Must be decorated with lights on all sides.	300 minimum
BANDS	Each member must be illuminated front and back. Must maintain forward motion.	20 per person
WALKERS	Each member must be illuminated front and back. Must maintain forward motion.	20 per person