

CITY OF WATERFORD

BUILDING PERMIT APPLICATION

101 E Street
Waterford, CA 95386
Phone # 209-874-2328
Fax # 209-874-9656
www.cityofwaterford.org



GENERAL INFO	LOCATION OF PROJECT (ADDRESS)	ASSESSOR'S PARCEL NUMBER(S)	ZONING
			GENERAL PLAN DESIGNATION
	OWNER NAME	BUSINESS PHONE	HOME PHONE
	ADDRESS	CITY	STATE ZIP
	CONTACT PERSON	BUSINESS PHONE	EMAIL
	CONTACT PERSON ADDRESS	CITY	STATE ZIP
	CONTRACTOR NAME*	PHONE	CONTRACTOR LICENSE
	CONTRACTOR ADDRESS	CITY	STATE ZIP

PROJECT INFO	ESTIMATED VALUATION OF PROJECT:			
	\$			
	CONSTRUCTION INFORMATION:			
	New Construction	Addition	Remodel	Other
	Stories: _____	Occupancy Class: _____	Construction Type: _____	
	DESCRIPTION OF WORK:			
	SQUARE FOOTAGE OF WORK:			
	Commercial/Industrial: _____	Office: _____	Multifamily: _____	Other: _____
PLEASE SIGN AND DATE APPLICATION:				
APPLICANTS SIGNATURE: _____				
DATE: _____				
ONLY A PROPERTY OWNER (NOT A TENANT OR LESSEE) OR A LICENSED CONTRACTOR MAY BE ISSUED A BUILDING PERMIT				

DEPT USE ONLY	PERMIT FEES:	AGENCY APPROVAL / FEES:
	Building Permit: _____	Fire: _____
	Plumbing: _____	School: _____
	Electrical: _____	Health: _____
	Plan Check: _____	Planning: _____
	SMIP: _____	Engineering: _____
	SBSC: _____	County: _____
	INSPECTOR APPROVAL:	DATE:
_____	_____	
COMMENTS:		

City of Waterford Building Permit Application Checklist

This checklist is to provide you with a guide to the documents and quantities of documents which will be needed to process your building permit application. This list may not be all inclusive as each project is unique within itself. If you have any questions or would like personal assistance with this form, please contact City Hall.

Please call (209)874-2328 before
4pm to schedule Inspections

Please allow up to 10 business days for Building Permits requiring Plan Review

4 sets	Scaled plot plan - Show dimensions, setbacks from property lines and other buildings. Show septic system or city sewer, and north direction. You will receive one set of stamped approved drawings back with your approved permit	
1	ELECTRONIC VERSION OF PLANS ON DISC OR THUMB DRIVE	
4 sets	Scaled floor plan with details.	
4 sets	Foundation plan with details.*	
4 sets	Floor forming details.*	
4 sets	Roof framing and related details.* Must provide truss calculations and layout.*	
4 sets	Construction details.*	
4 sets	Elevations - front, side, and back. .	
4 sets	Engineering calculations - 2019 California Building Code .*	
4 sets	Electrical plan - 2019 California Electrical Code .	
4 sets	Plumbing plan - 2019 California Plumbing Code .	
4 sets	Heating & air conditioning plan and calculations (Title 24 Energy Calculations 2019).	
1	Copy of Grant Deed.	
Pay Prior	Stanislaus County Consolidated Fire District form and proof of payment. Office located at 3324 Topeka, Riverbank. Phone Number: (209) 869-7470.	
Pay Prior	Waterford Unified School District form and proof of payment. Office located at 219 N. Reinway B. 2, Waterford, CA 95386. Phone number (209) 874-1809.	
NOTICE!	Gilton Solid Waste Management has exclusive rights to the City of Waterford; all waste bins/rolloffs need to be obtained through their company. Phone number (209) 527-3781.	
	*Include Registered California Engineer stamp.	



Stanislaus Consolidated Fire Protection District

3324 Topeka Street

Riverbank, CA 95367

Phone: (209) 869-7470 Fax: (209) 869-7475

<http://www.scfpd.us>

PLAN SUBMITTAL APPLICATION

Required for submittal: **3 sets of Plans**
\$110.00 Deposit for Plan Review is *required with submittal (plan review is 110.00 per hour with a minimum of one hour)*
Please Complete this Application
Full plan check and inspection fees are due upon release of the plans.

Submittal Date: _____

Submittal By: _____ Phone Number: _____

CONTRACTOR / DESIGNER / OWNER:

Name: _____ Phone Number: _____

Address: _____ City: _____ State: _____ Zip: _____

DESCRIPTION OF WORK:

Type of Plans: _____

Resubmittal: **YES** ☐ **NO** ☐

Tenant Improvement: **YES** ☐ **NO** ☐

Type of System: _____

Square Footage of Applied Area: _____ APN #: _____

Project Name: _____

Address: _____ City: _____ State: _____ Zip: _____

OFFICE USE ONLY:

Date Deposit Paid: _____ **Received By:** _____

Receipt Number #: _____



PROPERTY OWNER'S PACKAGE

Disclosures & Forms for Owner-Builders Applying for Construction Permits

IMPORTANT! NOTICE TO PROPERTY OWNER

Dear Property Owner:

An application for a building permit has been submitted in your name listing yourself as the builder of the property improvements specified at _____.

We are providing you with an Owner-Builder Acknowledgment and Information Verification Form to make you aware of your responsibilities and possible risk you may incur by having this permit issued in your name as the Owner-Builder. **We will not issue a building permit until you have read, initialed your understanding of each provision, signed, and returned this form to us at our official address indicated.** An agent of the owner cannot execute this notice unless you, the property owner, obtain the prior approval of the permitting authority.

OWNER'S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION

DIRECTIONS: Read and initial each statement below to signify you understand or verify this information.

____ 1. I understand a frequent practice of unlicensed persons is to have the property owner obtain an "Owner-Builder" building permit that erroneously implies that the property owner is providing his or her own labor and material personally. I, as an Owner-Builder, may be held liable and subject to serious financial risk for any injuries sustained by an unlicensed person and his or her employees while working on my property. My homeowner's insurance may not provide coverage for those injuries. I am willfully acting as an Owner-Builder and am aware of the limits of my insurance coverage for injuries to workers on my property.

____ 2. I understand building permits are not required to be signed by property owners unless they are *responsible* for the construction and are not hiring a licensed Contractor to assume this responsibility.

____ 3. I understand as an "Owner-Builder" I am the responsible party of record on the permit. I understand that I may protect myself from potential financial risk by hiring a licensed Contractor and having the permit filed in his or her name instead of my own.

____ 4. I understand Contractors are required by law to be licensed and bonded in California and to list their license numbers on permits and contracts.

____ 5. I understand if I employ or otherwise engage any persons, other than California licensed Contractors, and the total value of my construction is at least five hundred dollars (\$500), including labor and materials, I may be considered an "employer" under state and federal law.

____ 6. I understand if I am considered an "employer" under state and federal law, I must register with the state and federal government, withhold payroll taxes, provide workers' compensation disability insurance, and contribute to unemployment compensation for each "employee." I also understand my failure to abide by these laws may subject me to serious financial risk.

____ 7. I understand under California Contractors' State License Law, an Owner-Builder who builds single-family residential structures cannot legally build them with the intent to offer them for sale, unless *all* work is performed by licensed subcontractors and the number of structures does not exceed four within any calendar year, or all of the work is performed under contract with a licensed general building Contractor.

____8. I understand as an Owner-Builder if I sell the property for which this permit is issued, I may be held liable for any financial or personal injuries sustained by any subsequent owner(s) that result from any latent construction defects in the workmanship or materials.

____9. I understand I may obtain more information regarding my obligations as an "employer" from the Internal Revenue Service, the United States Small Business Administration, the California Department of Benefit Payments, and the California Division of Industrial Accidents. I also understand I may contact the California Contractors' State License Board (CSLB) at 1-800-321-CSLB (2752) or www.cslb.ca.gov for more information about licensed contractors.

____10. I am aware of and consent to an Owner-Builder building permit applied for in my name, and understand that I am the party legally and financially responsible for proposed construction activity at the following address:

____11. I agree that, as the party legally and financially responsible for this proposed construction activity, I will abide by all applicable laws and requirements that govern Owner-Builders as well as employers.

____12. I agree to notify the issuer of this form immediately of any additions, deletions, or changes to any of the information I have provided on this form. Licensed contractors are regulated by laws designed to protect the public. If you contract with someone who does not have a license, the Contractors' State License Board may be unable to assist you with any financial loss you may sustain as a result of a complaint. Your only remedy against unlicensed Contractors may be in civil court. It is also important for you to understand that if an unlicensed Contractor or employee of that individual or firm is injured while working on your property, you may be held liable for damages. If you obtain a permit as Owner-Builder and wish to hire Contractors, you will be responsible for verifying whether or not those Contractors are properly licensed and the status of their workers' compensation insurance coverage.

Before a building permit can be issued, this form must be completed and signed by the property owner and returned to the agency responsible for issuing the permit. Note: A copy of the property owner's driver's license, form notarization, or other verification acceptable to the agency is required to be presented when the permit is issued to verify the property owner's signature.

Signature of property owner _____ Date:

Print Signature Name

Note: The following Authorization Form is required to be completed by the property owner only when designating an agent of the property owner to apply for a construction permit for the Owner-Builder.

AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER'S BEHALF

Excluding the Notice to Property Owner, the execution of which I understand is my personal responsibility, I hereby authorize the following person(s) to act as my agent(s) to apply for, sign, and file the documents necessary to obtain an Owner-Builder Permit for my project.

Scope of Construction Project (or Description of Work): _____

Project Location or Address:

Name of Authorized Agent: _____ Tel No:

Address of Authorized Agent:

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy. **Note: Original notarization of this form is required to be presented when the permit is issued to verify the property owner's signature.**

Property Owner's Signature: _____ Date:

Property Owner's Tel No:



Construction & Demolition Recycling

Drop Off Services

Riverbank Recycling

2780 Patterson Road
Riverbank, CA
(209) 502-7031

Modesto Junk Co.

1421 9th Street
Modesto, CA
(209) 522-1435

Pick up Services

Cen Cal Recycling

236 S. Santa Cruz Ave.
Modesto, CA
(209) 549-9911

Demolition (House/Garage)

Modesto Sand & Gravel

6139 Hammett Ct.
Modesto, CA
(209) 545-4425

City of Waterford Building Department

(209) 874-2328

Copy of debris dump site receipt required at final inspection



City of Waterford Building Department
101 E Street / P.O. Box 199
Waterford, CA 95386
Phone (209) 874-2328/ Fax (209) 874-9656

**AFFIDAVIT – SELF CERTIFICATION OF INSTALLATION OF
SMOKE/CARBON MONOXIDE ALARMS**

FOR COMPLIANCE WITH SECTIONS R314, 907.2.11.2 AND 420.4 OF THE CALIFORNIA
BUILDING AND CALIFORNIA RESIDENTIAL CODES WHERE NO INTERIOR ACCESS FOR
INSPECTION IS REQUIRED

PERMIT# _____

PROPERTY ADDRESS: _____

PROPERTY OWNER'S NAME: _____

NUMBER OF ALARMS INSTALLED: SMOKE: _____ CARBON MONOXIDE: _____

Existing single-family dwellings shall be provided with Carbon Monoxide alarms no later than July 1, 2011.

When the valuation of additions, alterations, or repairs to existing dwelling units exceeds \$1,000, Sections R314, 907.2.11.5 and 420.6 of the California Building and California Residential Codes require that Smoke Alarms and/or Carbon Monoxide Alarms be installed in the following locations:

1. Outside of each separate dwelling unit sleeping area in the immediate vicinity of the bedroom(s).
 - Smoke Alarms and Carbon Monoxide Alarm required
2. On every level of a dwelling unit including basements.
 - Smoke Alarm and Carbon Monoxide Alarm required
3. Within each sleeping room.
 - Smoke Alarm required

Multi-Purpose Alarms: Carbon Monoxide alarms combined with smoke alarms shall comply with Section 420.6 of the California Building Code and shall be approved by the Office of the State Fire Marshall.

Power Supply: In dwelling units with no commercial power supply, alarm(s) may be solely battery operated. In existing dwelling units, alarms are permitted to be solely battery operated where repairs or alterations do not result in the removal of wall and ceiling finishes or there is no access by means of attic, basement, or crawl space. See Sections R314, 907.2.11.5 and 420.6 of the California Building and California Residential Codes. An electrical permit is required for alarms which must be connected to the building wiring.

As owner/contractor of the above-referenced property, I/we affirm and declare that the alarm(s) referenced above has/have been installed in accordance with the manufacturer's instructions and in compliance with the California Building and California Residential Codes. The alarms have been tested and are operational.

Print Owner's Name: _____ Date: _____

Owner's Signature: _____

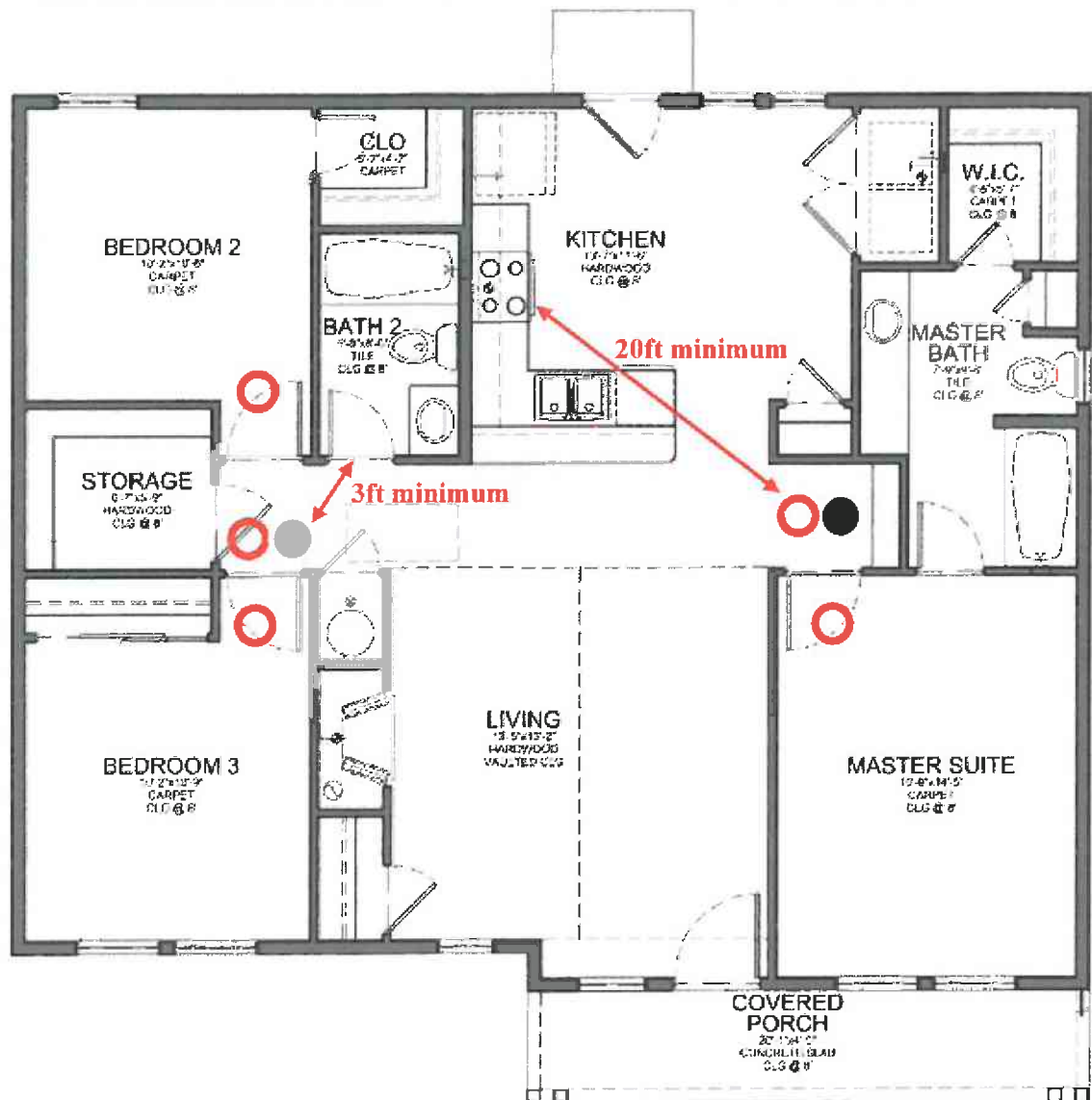
Print Contractor's Name: _____ Date: _____

Contractor's Signature: _____ Contractor License Number: _____

The property owner and contractor shall sign the affidavit for the document to be accepted

(See Back of Page for Placement Diagram)

Required Locations of Smoke/Carbon Monoxide Detectors



○ = Smoke Detector

● = Carbon Monoxide Detector

(Combination Smoke/Carbon Monoxide detectors are recommended)

Placement Considerations:

- Remember that every level including basements also requires both carbon monoxide and smoke detectors
- Smoke detectors shall have a minimum **10-year** rated battery (*effective July 1, 2014*)
- Detectors shall be located a minimum of **20ft away** from cooking appliances
- Detectors shall be located **three (3) feet away** from openings into bathrooms, mechanical supply/return registers and ceiling fans